

Victor and Marie Wyatt Bursary Application **(For courses taken between January 2018 and December 2018)**

The Victor and Marie Wyatt Bursary Committee is accepting applications for bursaries from teachers and administrators to pursue studies related to public school education. The Bursary Fund, which is overseen by the Winnipeg Foundation, sits around **\$8000** in a given year and is divided up by mathematical formula amongst the approved applicants.

The Bursary is available to:

- Educators who are *currently* employed in the Louis Riel School Division;
- Educators who are *currently* on leave from the Louis Riel School Division; and
- Educators who have requested a leave from the Louis Riel School Division for educational purposes and who will be *returning to the division*.

Bursary Criteria:

- Proof of course completion is required via university transcript.
- Applicants may apply for tuition at registered universities or colleges. Maximum eligible tuition request is \$1500.00.
- ***Applicants may not apply for such things as (re)-registration, comprehensive exam fees, parking, dental or medical insurance, or cost of books and supplies.***
- Applicants must provide a copy of their T2202A Certificate **and** a university-generated account summary which indicates a separate breakdown of course (education) tuition and fees.
- Bursary applications will not be accepted in two consecutive tax years (i.e. **2017** applicants can apply again in **2019**).

Process:

- Applications are to be submitted to the Victor and Marie Wyatt Bursary Committee prior to the deadline.
- The Victor and Marie Wyatt Bursary Committee meets in May to review applications.
- Applicants may receive an additional five business days as of the convening of the Committee to provide additional documentation if it is determined that their application is not in order. After such time, their application will be considered null and void in whole or in part.
- All approved applications will receive funding. The bursary fund, which sits around \$8000 in a given year, is divided up by mathematical formula amongst all the approved applicants.
- Applicants receive a letter of confirmation from the Bursary Committee indicating the amount of bursary they will be awarded.
- The Winnipeg Foundation receives notification as to the amounts to be awarded to each applicant as per the mathematical formula.
- Payment is made directly to the individual by the Winnipeg Foundation.

Deadline for submission is: Friday, April 26, 2019 at 4:00PM.

Complete the form and return to:

Louis Riel Teachers' Association
Attn. Vice President of Professional Development
LRTA Office, 121 Hazelwood Crescent, Winnipeg, Manitoba, R2M 4E4

For further information, contact the Vice President of Professional Development at 204-929-5782 or pdlrta@shaw.ca.

**Victor and Marie Wyatt Bursary Application Form
(For courses taken between January 2018 and December 2018)**

Name _____ S.I.N # _____

Current School _____

Home Address _____ City _____

Postal Code _____ Phone Number _____

Educational Institution Attended _____

Name of Program _____

Please ensure that the information listed here is verified by your university-generated account summary which indicates a separate breakdown of course (education) tuition and fees and Academic Transcript for the final grade.

Session (winter, fall, etc.)	Course number	Name of course	Final grade	Course tuition

Total course tuition (as per university generated account summary): _____

Please check if applicable:

____ I am currently on leave.

____ I applied for the bursary for courses taken in **2017**. (Note: As per bursary criteria, you are ineligible to apply this year).

Please attach:

- Copy of Academic Transcript (web-based) as proof of course completion – Please highlight applicable courses
- T2202A Certificate as proof that the course(s) fee(s) have been paid.
- A university-generated account summary which indicates a **separate breakdown of course (education) tuition and fees**.

The funding period will be for courses taken and completed between January **2018** and December **2018**.

Application must be received at the LRTA office by Friday, April 26, 2019 at 4:00PM

Applicant's Signature

Date of Submission