



Candidate Form for PPDF Committee Members

Each May, the PPDF Committee is elected for the following year. It is the mandate of the PPDF Committee to allocate PPDF funds. All committee positions are for two-year terms, unless filling in for a person on leave or a mid-term vacancy.

As a member of the PPDF Committee, you will review and vote on applications online under an expanded user profile within the PPDF system to ensure that applications are in accordance with the PPDF Guidelines. The PPDF Committee Members are required to process applications daily (if possible) throughout the school year. As well, Committee Members are required to attend two to three meetings annually.

The workload of the PPDF Committee is heaviest between the months of September to March. In order for the Committee to work optimally, all members of the PPDF Committee must be regular participants in the application review and voting process.

The Vice President of Professional Development is now accepting names of LRTA members who would like to be a candidate for a position on the PPDF Committee. Candidates are asked to complete the form below in a Word Document and send their attachment to pdlrta@shaw.ca.

The attachment will be distributed verbatim to Council Reps for their consideration one week before Council elects new PPDF Committee members at the May LRTA Council meeting.

Candidates should send the required information to pdlrta@shaw.ca no later than 4:00 PM on Friday, May 4th, 2018.

Please write "PPDF Candidate" in the e-mail subject line.

Thank you,

Marcela Cabezas
LRTA Vice President Professional Development and PPDF Chairperson

Candidate for the Personal Professional Development Fund (PPDF) Committee

1. **Name:**
2. **School:**
3. **Position/Title:**
4. **In no more than 75 words, why should you serve on the PPDF Committee?**